

Second Project Partners' Meeting

Minute

Minute of project partners' meeting for Asia Invest project – Enhancing the Capacity of Intermediary Business Organizations in Nepal (ECIBON) held on 27 May 2009, Wednesday at 1600 hours at European Economic Chamber (EEC) – Nepal.

Presence at the Meeting:

Mr. Dibya Mani Rajbhandari
President

European Economic Chamber (EEC) - Nepal

Mr. Peter Bishop

Deputy Chief Executive

London Chamber of Commerce & Industry (LCCI)

Ms. Tine Bork

Chief Consultant

The Danish Federation of Small and Medium Sized Enterprises (DFSME)

Mr. J. B. Shrestha

President

Federation of National Cottage and Small Industry Nepal (FNCSIN)

Invitees:

Mr. B.K. Maharjan

Secretary General

Federation of National Cottage and Small Industry Nepal (FNCSIN)

Mr. Bekha Man Dongol

Treasurer

Federation of National Cottage and Small Industry Nepal (FNCSIN)

Mr. Pravakar Rana

Project Manager

ECIBON Project

Mr. Sagar Nepal

Finance & Administration Officer

ECIBON Project

Agenda:

1. Discussion on (evaluate) project activities / other outstanding issues
2. Other activities that can be implemented within existing budget
3. Activities yet to be completed
 - 2.1.2) General assessment of trade related procedures and requirements
 - 2.2.2) Direct mailing campaign to raise awareness among Nepalese SMEs
 - 2.2.3) Preparation of first annual EU Trade Report by EEC-Nepal
4. Finalize dates for project closing meeting
5. Discuss any pertinent issues of concern
6. Misc.

Deliberations and Decisions:

President, of European Economic Chamber-Nepal, Mr. Dibya Mani Rajbhandari chaired the meeting:

1. Discussion on (evaluate) project activities / other outstanding issues

Project Manager briefed the project partners in detail the project activities executed by the project till date. The partners expressed its gratitude towards the project management team for executing the project activities in professional manner. The partners felt that beneficiaries were very enthusiastic on the project activities as they all showed keen interest in class participation.

2. Other activities that can be implemented within existing budget

The partners felt that if somehow the project ends with any under spent amount within the project budget then the management team should approach the EC for more training programs and one trade fair participation for the beneficiaries. Furthermore, they expressed that as some of the beneficiaries lacked basic computer knowledge and the project should provide them with the same.

3. Activities yet to be completed

- 2.1.2) General assessment of trade related procedures and requirements
- 2.2.2) Direct mailing campaign to raise awareness among Nepalese SMEs
- 2.2.3) Preparation of first annual EU Trade Report by EEC-Nepal

The partners in coordination with the project management team in principle agreed to complete aforementioned research activities on time as stipulated in the Plan of Action.

4. Finalize dates for project closing meeting

The partners decided to have project closing meeting in Copenhagen to be managed by DFSME from 31 August till 2 September 2009. In addition to closing meeting DFSME will also organize meeting with Danish Organizations for the sustainability of ECIBON project beyond 2010.

5. Discuss any pertinent issues of concern

The partners agreed in principle to work with each other for the sustainability of the project after it ends in February 2010.

6. Misc.

As there was nothing the Chair closed the meeting and thanked all the participants for their time, interest and vision shown for over all progress & development of the ECIBON Project.